

**MINUTES OF LAYTON CITY
COUNCIL WORK MEETING**

MARCH 20, 2014; 4:39 P.M.

**MAYOR AND COUNCILMEMBERS
PRESENT:**

**MAYOR BOB STEVENSON, JOYCE BROWN,
TOM DAY, JORY FRANCIS, SCOTT FREITAG
AND JOY PETRO**

STAFF PRESENT:

**ALEX JENSEN, GARY CRANE, TRACY
PROBERT, BILL WRIGHT, TERRY COBURN,
JAMES (WOODY) WOODRUFF AND THIEDA
WELLMAN**

The meeting was held in the Council Conference Room of the Layton City Center.

Mayor Stevenson opened the meeting and turned the time over to Alex Jensen, City Manager.

AGENDA:

PRESENTATION – VICTIM SERVICES

This item was not discussed.

BUDGET DISCUSSION

Tracy Probert, Finance Director, said he would be giving an overview of the proposed general fund budget for fiscal year 2014-2015, but the main focus this evening would be on special revenue funds and enterprise funds.

Councilmember Freitag arrived at 4:41 p.m.

Tracy said the total estimated general fund revenue was \$28,482,416. He reviewed personnel costs and operational costs in the general fund. Tracy said \$935,540 was budgeted for capital equipment replacements. He reviewed information about transfers to other funds. Tracy indicated that expenditures exceeded revenues by \$1,516,255. He said the unreserved fund balance at the end of the current year was estimated to be \$6,331,181; and \$4,564,926 at the end of June 30, 2015, which was 16%. Tracy reviewed information about maximum and minimum fund balance requirements.

Councilmember Brown asked if the City had made the purchase from Rocky Mountain Power for the street lights.

Alex said no; there wasn't sufficient funding to do the needed lighting projects and purchase the system. He said all of the UDOT projects were taking a lot of money, and Staff felt that it was more important to take advantage of the projects that were taking place this year. Alex said Staff didn't want to fall behind on what the City wanted to accomplish.

Mayor Stevenson asked what the cost of the buyout would be.

Alex said it was about \$700,000. He said that wouldn't include poles that also had power lines on them. Alex said the City would rather put the money into upgrading and installing its own poles. He said the City wasn't losing anything and would still have the ability to purchase the system at a later date. Alex said funding would be taken out of the general fund up front and then paid back from the street lighting fund. He said Staff was going into subdivisions that didn't have any lights and would be installing lighting in those areas. Alex said once the system was purchased, the City would work through replacing those older fiberglass poles.

Tracy displayed information about street lighting projects proposed in the coming year; most had to do with UDOT projects.

Tracy reviewed proposed changes in personnel, including a new Planning Technician and an upgrade to Kent Andersen's position to Economic Development Manager. He indicated that funding would be from the CDBG grant, the RDA fund, the EDA fund and the general fund.

Bill explained the reasoning for funding the positions with other funds besides general funds.

Councilmember Freitag asked about a position to support the Mayor and Council that had been discussed in the past.

Alex said it hadn't been included in the budget but Staff was aware of it and could make accommodations for it once the Mayor and Council made their decision.

Alex said there was about \$100,000 more in the general fund projects than what was previously discussed. He said the plan was to work with the County on improvements around the conference center area.

Tracy reviewed revenues and expenditures for special revenue funds including the victims services fund; alcohol enforcement fund; E911 fund; metro strike force fund; CDBG fund; RDA fund; EDA fund; impact fee fund; and class C road fund.

Tracy reviewed enterprise fund information including the water fund; storm sewer fund; sewer fund; refuse fund; street lighting fund; pool fund; emergency medical fund; and UIA telecom fund.

Councilmember Freitag asked about the vacancy in the director position of UTOPIA.

Alex said there was an interim person in that position until the Macquarie situation played out.

Councilmember Petro asked if the City had checked into a retractable structure for the pool.

Alex said he didn't think the City had looked at that.

Mayor Stevenson said when the pool was constructed, the bubble was the least expensive option. He said it would be very expensive to have a retractable structure.

Alex said the pool made money in the summer months; it might detract from the attractiveness of the pool in the summer.

CLOSED DOOR:

MOTION: Councilmember Freitag moved to close the meeting at 5:49 p.m. to discuss pending or reasonable imminent litigation. Councilmember Brown seconded the motion, which passed unanimously.

MOTION: Councilmember Freitag moved to open the meeting at 6:12 p.m. Councilmember Petro seconded the motion, which passed unanimously.

The meeting adjourned at 6:12 p.m.

Thieda Wellman, City Recorder

SWORN STATEMENT

The undersigned hereby swears and affirms, pursuant to Section 52-4-205(1) of the Utah Code Annotated, that the sole purpose for the closed meeting of the Layton City Council on the **20th day of March, 2014**, was to discuss pending or reasonably imminent litigation.

Dated this 3rd day of April, 2014.

ATTEST:

ROBERT J STEVENSON, Mayor

THIEDA WELLMAN, City Recorder